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**Ano Letivo** 2022-23

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**Unidade Curricular** ALEMÃO III PARA HOTELARIA

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**Cursos** GESTÃO HOTELEIRA (1.º ciclo) (\*)

(\*) Curso onde a unidade curricular é opcional

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**Unidade Orgânica** Escola Superior de Gestão, Hotelaria e Turismo

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**Código da Unidade Curricular** 14171163

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**Área Científica** LÍNGUAS E LITERATURAS ESTRANGEIRAS

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**Sigla** LLE

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**Código CNAEF (3 dígitos)** 222

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**Contributo para os Objetivos de Desenvolvimento Sustentável - ODS (Indicar até 3 objetivos)** 4; 8

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**Línguas de Aprendizagem** Alemão - DE, Português, PT

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**Modalidade de ensino**

Presencial

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**Docente Responsável**

José António da Conceição dos Santos

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DOCENTE	TIPO DE AULA	TURMAS	TOTAL HORAS DE CONTACTO (*)
José António da Conceição dos Santos	OT; TP	TP1; OT1	42TP; 3OT

\* Para turmas lecionadas conjuntamente, apenas é contabilizada a carga horária de uma delas.

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ANO	PERÍODO DE FUNCIONAMENTO*	HORAS DE CONTACTO	HORAS TOTAIS DE TRABALHO	ECTS
3º	S1	42TP; 3OT	126	4.5

\* A-Anual;S-Semestral;Q-Quadrimestral;T-Trimestral

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**Precedências**

ALEMÃO II PARA HOTELARIA, OPÇÃO - LÍNGUA ESTRANGEIRA, ALEMÃO I PARA HOTELARIA E TURISMO, LÍNGUA ESTRANGEIRA I, ALEMÃO I PARA HOTELARIA, LÍNGUA ESTRANGEIRA II

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**Conhecimentos Prévios recomendados**

A1/A2 do Quadro Europeu Comum de Referência para o ensino de línguas.

### **Objetivos de aprendizagem (conhecimentos, aptidões e competências)**

Espera-se do estudante que, após o cumprimento deste programa tenha adquirido as seguintes competências genéricas e específicas.

Competências Genéricas:

- Revelar conhecimentos de língua alemã (oral e escrita) adequados à prática profissional na área da Gestão Hoteleira, de acordo com as competências definidas pela ESGHT.

Competências Específicas:

- Expressar-se oralmente e por escrito relativamente a situações do quotidiano, utilizando as respetivas funções da linguagem e vocabulário adequado;

- Expressar-se oralmente e por escrito relativamente a situações profissionais, utilizando as respetivas funções da linguagem e vocabulário adequado;

- Trabalhar de modo autónomo no sentido da aquisição e consolidação de conhecimentos de língua alemã.

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### **Conteúdos programáticos**

#### 1. Das Wichtigste über den Urlaubsort

- Was man im Urlaubsort unternehmen kann
- Sehenswürdigkeiten; - Touren; - Sport- und Unterhaltungsmöglichkeiten;

#### 2. Die Unterkunft

- Die Nachhaltigkeit in der Hotellerie, Gastronomie und Events
- Die verschiedenen Unterkunftsarten erklären
- Die Anlage und die Dienstleistungen beschreiben
- Informationen zum Hotelbetrieb
- Über das Freizeit - und Unterhaltungsangebot im Hotel informieren

#### 3. Ausflüge und Mietwagen vermitteln

- Über Ausflüge informieren
- Mietwagen vermieten

#### 4. Anfragen per E-Mail beantworten

- Reservierungsanfragen per E-Mail beantworten
- Über Preise und Dienstleistungen des Hotels informieren

**Grammatik** : Akkusativ- und Dativergänzung; Nachhaltigkeits-Vokabular verstehen und korrekt benutzen; Hotelspezifisches Vokabular verstehen und korrekt benutzen; Adjektive korrekt benutzen; Orts-und Richtungspräpositionen.

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### Metodologias de ensino (avaliação incluída)

Ensino presencial com simulações, trabalhos de grupo, leituras, exercícios e audição de textos.

Avaliação da UC:

- Componente de Avaliação por Frequência CAF (peso 40%) + Exame (peso 60%)
- Avaliação da CAF: 1 Teste 50%; Trabalhos e Apresentações: 50%
- Dispensa de exame: CAF >= 12 valores
- Admissão a exame de época normal: CAF >= 6 valores.
- Na época especial de conclusão de curso ou de melhoria de classificação, o resultado do exame corresponde a 100% da nota da UC.
- O aluno pode utilizar a CAF obtida no ano letivo anterior na UC, mediante solicitação prévia, por escrito, ao docente.
- A falta a qualquer um dos momentos de avaliação sem justificação e a tentativa de fraude implicam a classificação zero, sem hipótese de reposição.

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### Bibliografia principal

Bücher:

Cohen, U. & Grandi, N. (2021). *Zimmer frei*, Stuttgart: Klett.

Schumann, A., Schurig, C., Schaefer & Werff, F. van der (2015). *Menschen im Beruf Tourismus A2. Ismaning: Hueber.*

Singer, F. (2018). *Hotellerie - Deutsch jetzt: Wörterheft in Bildern (Deutsch jetzt! Berufe)*. München: Compact Verlag.

Websites:

Cvent, Nachhaltige Ideen für Hotels. <https://www.cvent.com/de/blog/hospitality/nachhaltige-ideen-fuer-hotels-25-wege-gruener-zu-werden>

Gastromatic.com, Nachhaltigkeit in der Gastronomie. <https://www.gastromatic.com/de/blog/nachhaltigkeit-gastronomie-tipps/>

Gastroticker, Maßnahmen für ein nachhaltiges Hotel. <https://www.gastroticker.de/artikel/massnahmen-fuer-ein-nachhaltiges-hotel/>

Geo.de, Nachhaltigkeit - Grüne Hotelrevolution. <https://www.geo.de/reisen/reisewissen/1709-rtkl-nachhaltigkeit-gruene-hotelrevolution>

Hoteldigitalscore.com, Nachhaltigkeit im Hotel. <https://www.hoteldigitalscore.com/blog/gastbeitraege/nachhaltigkeit-im-hotel>

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**Academic Year** 2022-23

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**Course unit** GERMAN III FOR HOSPITALITY

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**Courses** HOTEL MANAGEMENT (1st cycle) (\*)

(\*) Optional course unit for this course

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**Faculty / School** SCHOOL OF MANAGEMENT, HOSPITALITY AND TOURISM

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**Main Scientific Area**

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**Acronym**

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**CNAEF code (3 digits)** 222

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**Contribution to Sustainable Development Goals - SGD (Designate up to 3 objectives)** 4; 8

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**Language of instruction** German - DE and Portuguese - PT

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**Teaching/Learning modality** classroom-based

**Coordinating teacher** José António da Conceição dos Santos

Teaching staff	Type	Classes	Hours (*)
José António da Conceição dos Santos	OT; TP	TP1; OT1	42TP; 3OT

\* For classes taught jointly, it is only accounted the workload of one.

Contact hours	T	TP	PL	TC	S	E	OT	O	Total
	0	42	0	0	0	0	3	0	126

T - Theoretical; TP - Theoretical and practical ; PL - Practical and laboratorial; TC - Field Work; S - Seminar; E - Training; OT - Tutorial; O - Other

#### Pre-requisites

LÍNGUA ESTRANGEIRA I, ALEMÃO I PARA HOTELARIA, LÍNGUA ESTRANGEIRA II, ALEMÃO II PARA HOTELARIA, OPÇÃO - LÍNGUA ESTRANGEIRA, ALEMÃO I PARA HOTELARIA E TURISMO

#### Prior knowledge and skills

A1/A2 of the Common European Framework of Reference for language teaching.

#### The students intended learning outcomes (knowledge, skills and competences)

- To consolidate former language skills;
- To develop the communicative competence at the level of expression and understanding in spoken and written German language for the socio-professional area of the Hospitality industry;
- To interact orally and in writing in business situations applied to this specific area;
- To find and select information on websites;
- To produce simple oral statements to talk about themselves and others, the profession, the activities of hotels and tourism;
- To interact with clients /guests (welcoming, giving information, explaining and giving directions);
- To develop and practice the skills of analysis and problem solving, teamwork, negotiation, presentation and decision making.

## Syllabus

### **1. To provide information about the region where the hotel is situated**

- Tourist activities in the region.
- Monuments and attractions. - Tours. - Sport and leisure activities.

### **2. The accommodation**

- Sustainability in hotels, restaurants and events
- Explaining the different types of accommodation
- Describing the facility and the services
- providing information about the hotel operation
- Informing about leisure and entertainment offered in the hotel

### **3. Excursions and car rental**

- Informing about excursions
- Intermediating car rental at the reception

### **4. Answering inquiries by e-mail**

- Answer reservation requests by e-mail
- Providing information about prices and services of the hotel

**Grammar** : Accusative and dative; Understand and correctly using hotel-specific vocabulary; Using adjectives correctly; Location and directional prepositions.

### Teaching methodologies (including evaluation)

The assessment for this curricular unit consists of continuous assessment (CA) and a final exam. Students who obtain a grade of 12 or higher in the continuous assessment of the curricular unit will be exempt from the final exam.

Admission to "Exam Normal" with a final CA grade of  $\geq 6$

The continuous assessment and the final exam correspond, respectively, to 40% and 60% of the final grade of the curricular unit.

The CA consists of:

50% - One written test.

50% - Works and Presentations

Students with a final CA grade of  $\geq 12$  are exempt from the exam.

If favourable to the student, the exam mark from the 1st exam period calculated with the CA grade will be applied for admission to further exam periods during the same academic year.

In the Special Exam Period for concluding the Course, or for improving the final classification, the exam weighting is 100%.

The student may use the CA grade obtained in the previous academic year by applying in writing to the course unit teacher.

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### Main Bibliography

Books:

Cohen, U. & Grandi, N. (2021). *Zimmer frei*, Stuttgart: Klett.

Schumann, A., Schurig, C., Schaefer & Werff, F. van der (2015). *Menschen im Beruf Tourismus A2. Ismaning: Hueber.*

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Gastrotiker, Maßnahmen für ein nachhaltiges Hotel. <https://www.gastrotiker.de/artikel/massnahmen-fuer-ein-nachhaltiges-hotel/>

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